

# EMPLOYMENT OPPORTUNITY

## URBAN CIRCLE TRAINING CENTRE INC.



### POSITION: **LIFE SKILLS COACH/ COUNSELLOR**

DEADLINE: **Wed, December 13, 2017 by 4:00 pm**

START DATE: January 8, 2018

TERM: Full time

SALARY/RANGE: **Commensurate with qualifications  
and experience**

#### **JOB SUMMARY:**

The Life Skills Coach/Counsellor position is an essential of Urban Circle's educational team. The Life Skill's Coach/Counsellor is responsible for facilitating Urban Circle's wholistic, culturally-based life skills curriculum with Indigenous adult learners and for providing wrap around student counselling and support services. You are invited to join a team that is making a difference in our community. See our website for more information [www.urbancircletraining.com](http://www.urbancircletraining.com)

#### **QUALIFICATIONS:**

- Life Skills Coach Certificate (or Teaching Certificate)
- Applied Counselling Certificate (or Bachelor of Social Work or other related experience)
- Minimum of 2 years experience as facilitator/counsellor
- Knowledge of Indigenous cultural approaches
- Experience working as a team member in an adult learning environment

#### **APPLICATION PROCESS:**

**Please send or email your Cover Letter, Resume, References and related documents to:**

Haven Stumpf, Director of Operations  
Urban Circle Training Centre Inc.  
519 Selkirk Avenue  
Winnipeg, Manitoba R2W 2M6  
Phone: 204.589.4433 (ext. 2222)  
Email: [hstumpf@urbancircle-inc.com](mailto:hstumpf@urbancircle-inc.com)



**Urban Circle Training Centre Inc. is a non-profit community-based Adult Learning Centre committed to a wholistic model of education grounded in Indigenous knowledge informed by Urban Circle's Elders. Founded 27 years ago, Urban Circle Inc. has 20 staff and 150 students per year and is located in an Indigenous-inspired building located at 519 Selkirk Avenue in Winnipeg.**

*Only those applicants short-listed will be contacted on Thurs, December 14/17 for an interview.*

They will be required to bring a current Criminal Record Search Certificate with Vulnerable Sector Search, current Child and Adult Abuse Registry Checks and three letters of reference.

**APPLICATION DEADLINE: WEDNESDAY DECEMBER 13, 2017 BY 4:00 PM**

Indigenous candidates are encouraged to voluntarily self-identify as being of Indigenous descent. Application materials including letters of reference will be handled in accordance with Manitoba Freedom of Information and Protection Legislation. We thank all applicants for your interest, but only those selected for an interview will be contacted. Those applicants short-listed for an interview will be required to bring a current Criminal Record Search Certificate (with Vulnerable Sector Verification), current Child and Adult Abuse Registry Checks and three letters of reference.